

Robert Carmody- Digital Video Production, Olympia High School and Orange Technical College

Email: Robert.Carmody@ocps.net

Phone: 407 905 6400 ext. 612 2115

Welcome to meet the teacher. Please see my video introduction in the link below. Please use this page to sign up for Remind for my class and join the Microsoft Team for your period.

[Mr. Carmody Video Presentation](#)

Microsoft Teams Links- Click on the link for your class and join the daily meeting.

		Code to Join Directly
Titan TV	https://tinyurl.com/TitanTVTeam	dj9gwip
1st Period DV 2	https://tinyurl.com/1stPeriodVideo	waggn6x
3rd Period DV 1	https://tinyurl.com/3rdPeriodVideo	yxclu0
4th Period DV 2	https://tinyurl.com/4thPeriodVideo	16sgkoh
5th Period DV 1	https://tinyurl.com/5thPeriodVideo	e6rttw0
6th Period DV 1	https://tinyurl.com/6thPeriodVideo	k292v5b
7th Period DV 1	https://tinyurl.com/7thPeriodVideo	46nolj0

Remind Codes- Join Remind to get announcements and important class updates. Join now at Remind.com or get the Remind app on your phone.

Titan TV	1st Period DV 2	3rd Period DV 1	4th Period DV 2	5th Period DV 1	6th Period DV 1	7th Period DV 1
titantv20	8gd7ec	hkdech	ae9ag7	7k9ecb	3288hc	d36d7c

View your class syllabus by linking below.

[Digital Video 1 Syllabus](#)

[Digital Video 2 Syllabus](#)

[Titan TV Syllabus](#)



Digital Video Production 1 2020-2021

DOE Program Number and Name	K100400 Digital Video Technology		
Course Numbers and Titles within Program:	RTV0015	Digital Videography	450 hours
	RTV0016	Digital Audio-Video Technology	300 hours
	RTV0017	Digital Video Direction and Production	150 hours
Class Location	Room 216 in the Media Center		
Instructor Name/email address	Robert Carmody Robert.Carmody@ocps.net		
Phone Number	407 905 6400 ext. 612 2115		
Instructor availability outside of instructional hours	Monday and Thursday 2:20pm – 2:40 pm		
Basic Academic Skills	Mathematics = 9	Language = 9	Reading = 9
Industry Certification(s)/Licensure	Adobe Certified Associate	Adobe Premier Pro CC	

Remind Codes- Join remind to get announcements and important class updates. Join now at Remind.com or get the Remind app on your phone.

Titan TV 1 st and 2nd	1st Period DV 2	3rd Period DV 1	4th Period DV 2	5th Period DV 1	6th Period DV 1	7th Period DV 1
titantv20	8gd7ec	hkdech	ae9ag7	7k9ecb	3288hc	d36d7c

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3rd Period DV 1	https://tinyurl.com/3rdPeriodVideo	yxclu0
4th Period DV 2	https://tinyurl.com/4thPeriodVideo	16sgkoh
5th Period DV 1	https://tinyurl.com/5thPeriodVideo	e6rttw0
6th Period DV 1	https://tinyurl.com/6thPeriodVideo	k292v5b

Program or Course Description

You are enrolled in Digital Video production through Orange Technical College. This course is for a postsecondary credit. Students will learn a variety of video production operations. Students will learn basic rules and ethical procedures, pre-production planning and scripting, camera work and shot composition, basic sound and lighting, and video editing fundamentals. Dedicated students will be able to easily demonstrate all of these principles by the end of Digital Videography Year 1.

Required Text -Television Production, Phillip L. Harris – Students will be provided an in class copy during work.

Required Materials/Equipment

- **Materials: Cameras and computers are provided during classtime.**
 - *Student Laptop*
 - *16 GB SD card (or larger)*
 - *Standard Headphones or earbuds, not the current iPhone connector.*

Launch Ed Expectations

- Be online and in Teams on time. Your camera must be active so I can mark you present at the start of class. You must be in dress code.
- Check your Canvas when you get to class.
- Be available during the entire period.
- Check your email and Remind notifications daily.
- Be respectful. All communication whether with the teacher, other students or in chat must be school appropriate.
- Set up in an area free of distractions.
- Communicate! Let me know when you are having a problem. Do not fail in silence or wait until after a deadline to tell me something was going wrong. Raise your hand in Teams, or Email me at Robert.Carmody@ocps.net
- Turn your assignments in on time. This is not a work at your own pace course.
- Troubleshoot your technical problems. What can you do to fix it before you ask the teacher or get tech support?

- **Program Policies- *treat the class like an office and approach every day as a professional. Be Prepared. Be Respectful. Work Hard. Be a Professional.***

- *Classroom Rules-*
 - 1. Remain quiet in class unless otherwise told.
 - 2. Follow all school rules.
 - 3. Keep your hands, feet, and objects to yourself.
 - 4. Respect the teacher, each other, and all equipment and materials in the TV production class.
 - 5. No disrupting the learning environment.

- 6. No horseplay or physically careless activity.
- 7. Be honest with the teacher.
- **Consequences:** 1st offense: verbal reprimand, 2nd offense: call home, 3rd offense: referral

At Home Policies- These will be the same as in class when applicable.

Entering Class

Be on time, every day. Each day enter class in an orderly manner, read the projector screen, and quietly begin the bell-work or activity assigned. If you are late, go to the attendance office to receive your pass to class. PHONES AND EARBUDS MUST BE PUT AWAY BEFORE WALKING INTO CLASS. THEY MAY NOT BE USED IN CLASS EVEN BEFORE THE BELL RINGS.

Laptops

Assume you will be using the laptops every day, at least at the start of the year. When videos begin production, you may not use your laptop for long stretches of time. **Laptops at 45: when the teacher says "laptops at 45," this means the students need to partially close their laptops to 45 degrees so they pay attention to the teacher and not their laptops.** Laptops are only to be used for class purposes. You are not permitted to use the laptops to listen to music or watch videos not related to the lesson. Consequences for this are seen below. For severe misuse of the laptop, consequences will be handled with a referral. **Class Dismissal**

Class ends when the bell rings. Do not quit an activity and pack up before the bell rings. You must remain in your seat until the bell rings.

Class Passes

When the bell rings, you are in class. You will not be permitted to leave the media center for things that can wait. Don't ask to go to guidance, to attendance, to use the phone etc. You will be permitted to leave for emergencies only.

Restroom

If Mr. Carmody is in the middle of teaching, discretely get the teacher's attention and signal that you must leave to use the restroom. If you are in the middle of an activity, just ask Mr. Carmody. Then sign out using the clipboard on the back counter and quietly go to the restroom located in the media center. When you return, sign back in quietly and return to your seat. Only one student is permitted to leave at a time. Students are not permitted to leave the classroom to use the restroom during the first and final ten minutes of class. This is school policy.

Participation

If you have a question or need help with your work, raise your hand and I will field your question or assist you. During group discussion it is imperative that you raise your hand so we can carry on an orderly conversation. Expect to answer questions in this class. Names will be drawn at random to answer questions. Always be alert and focused as you could be called on to answer at any point during class. If you are going to contribute to a discussion, make sure it is on topic and relevant to what is being discussed.

Classroom Noise

During discussion and group activities you are allowed to talk. When I say "Timeout" any talking or noise is to stop immediately.

Make-up work

When you are out it is your responsibility to check Canvas or ask Mr. Carmody when you return what you missed. If you fail to do either and do not complete the assignment within the appropriate time you will receive a 0. When you are absent you have the amount of days you missed plus 1. You must email Mr. Carmody when you turn in your late assignment. Project deadlines and test dates will not shift for absences.

Staying in your seats

You need to remain in your seat during class unless you are leaving class, using the restroom, or you are otherwise told to move by Mr. Carmody. Do not leave your seat to throw away trash, use hand sanitizer, sharpen your pencil or for any other unnecessary reason. You may sharpen your pencil before class begins.

Group Work

During group work, you are to only speak with members of your group. Stay with your group and do not speak to other groups. This will be treated as a disruption of the learning environment. Stay on task and make sure everyone is involved completing their personal jobs. Keep noise at a reasonable level; do not disrupt the learning environment.

Trash

Throw away all trash on your way out. There is a trash can and blue recycling bin next to the door. If you leave trash on your table you will be required to clean the classroom on the following class day. If you do not want to tidy up the class, you have the option of a 1 hour detention the following day. Failure to serve that detention will result in a referral. All materials you leave will be thrown away so don't forget to pack up all of your belongings.

Food and Drinks

Food is not permitted to be eaten in class. The only drink you are allowed to have in class is bottled water. You are not permitted to leave the class to get a drink of water. Bring a bottle for water if you need to drink in class. You will not be permitted to leave class to get water.

Gum

Gum is permitted in class. Wait until the end of class to throw it away. If you are caught putting gum anywhere but the trash, a referral for vandalism will be written.

Cell Phones/Electronic Devices (not your laptops)

Phones and earbuds are to be put away before you enter class. You will not be permitted to enter class with them out. Even before the bell rings they are to remain in your bag. You are not permitted to have them out in my class unless specified by the teacher. I will let you know when you can take them out to log a new assignment or a reminder. Any other usage of a phone or electronic device must be cleared through Mr. Carmody first.

Backpacks

They must remain on the ground during class. After you get your materials, the bag goes on the ground.

Other Class Work

You are not permitted to do another class's work in my class. Log on to Lynda.com and work on a tutorial if you have nothing else to do.

Cheating

Any form of cheating will result in 0's for any parties involved. If you give answers or get them, you will get a 0. Then you will receive a cheating referral. If you are cheating on another class's work, that work will be taken and the teacher of that class will be notified.

Sleeping

Sleeping is treated as disrespect. No sleeping in class. If you are sick, go to the clinic. If you are in class, you are expected to be awake and professional. Imagine if you fell asleep at work.

Equipment Usage

You are expected to treat all equipment with respect. If problems occur with the equipment you must tell Mr. Carmody immediately. Do not replace computer hardware like your mouse or keyboard without Mr. Carmody's permission.

Using the equipment is a privilege so those who live up to class expectations will get to use it. Those who constantly fall short will not.

Tables and Chairs

Playing around with the tables and chairs is disrupting the learning environment and will be treated accordingly. The classroom is to be treated as an office and not a playroom. Do not sit on the classroom tables.

Other Group Videos

You are not to look at other projects on your computer. If you are caught, your group will lose equipment privileges for 1 week.

Campus Privileges

You will get to go on campus and use expensive equipment to create your videos. You are expected to be professional at all times. You are to be quiet in the hallways and respectful to all teachers and staff members you encounter, even if you feel they are being rude to you. You are to go only where your pass allows you to go and return when your work is done.

*****Misuse of class privileges:** If you abuse the privileges of this class you will lose the right to use the equipment for 1 week. The 2nd offense will result in the loss of those privileges for the remainder of the year. Issues include but are not limited to: tampering with equipment, being rude to other teachers and administrators, disrupting other classes, using a class pass to do something other than producing your video, recording people without permission, recording in areas you are not allowed to be in (the restroom) and lying etc. Use common sense because this is strictly enforced. You will not be given an alternate assignment if you lose your privileges during a video project. Think before you misuse the class privileges.

*** Students will be held to the standards in the Olympia High School Code of Conduct.

Students who continually fail to follow class and school rules during this class will lose their equipment privileges until they can consistently follow class and school rules.

LYNDA.COM

This year you will be required to take some online tutorials at Lynda.com. Here are the steps to login.

1. Click here. <https://www.ocls.info/learning-research>

2. Under Technology Skills, click Lynda.com.
3. Sign in with UN: Your Student ID Number PW: your 8 digit birthday.

Evaluation of Student Performance/Grading

Students are responsible for all assignments. It is mandatory that all students perform and conduct themselves in a PROFESSIONAL manner AT ALL TIMES.

Final Grading Evaluations will be determined as follows: Total Points

Assignment Values: *assignments are usually given these point values.*

Videos and Projects: 100 Points

***Quizzes and tests: 20-50
Points***

General: 5-25 Points

***Lynda.com Tutorial
Completion: 20 points***

***Video Project Pros and
Cons: 5 Points***

Video Grade Predictors: 5 Points

Weekly Professionalism: 10 Points

Semester Grading

Each quarter is 50% of your semester grade.

Year Grading: Each semester is 50% of your year grade.

A-100 to 90%
B-89 to 80%
C- 79 to 70 %
D- 69 to 60%
F- 50 or below

What does an "A" look like? You followed directions. You put obvious effort and time into the assignment. Your work is free of obvious flaws. Your videos are coherent and make sense. You may not have the skills perfected but you display an obvious understanding of the skills required to complete the assignment.

Professionalism

You must show up to class! Each day you will be assessed on your professionalism. Show up to class on time, stay on task, follow class rules and procedures and you'll be fine. You will be scored 2 points for each day. You will lose those points for lack of professionalism.

Attendance in Projects

If you are chronically absent, this is not the class for you. Video projects and various assignments will have attendance standards you must meet. If you are absent during a project day when your group members are counting on you, you will need to do see Mr. Carmody for a makeup assignment. If you are chronically absent during the project, you will be required to do the project on your own.

Late Work

Any assignment that is not a project will not be taken late. Deadline points are built into project grades so there is a penalty for not finishing on time. However, projects can be turned in up to the end of quarter deadline stated by Mr. Carmody. If you do horribly on a project, see Mr. Carmody about redoing it on your own time to bring up your grade. **If it is not turned in during that time your original grade or 0 will not change.**

It is your responsibility to find out what you missed when you were absent. If you are absent ask Mr. Carmody, check Canvas or ask a classmate to give you any assignment you may have missed.

Equipment Release

Each student must have their parent sign the equipment release form. It is imperative that your parents understand that you are working with expensive equipment in this production class. You are responsible for any damage to the equipment or if it is lost or stolen. A signed and returned equipment release will be worth 5 points as a homework grade. You will not be allowed to operate the equipment without this signed form.

OCPS Model Release Form

Each student will be participating in videos and will need to fill out the OCPS model release form. This is the same form you fill out for the school but I need a copy to ensure all students are willing participants in the videos. A signed and model release will be worth 5 points as a homework grade.

The Bottom Line

If you are mature, do you work, are respectful, and you are not intentionally trying to break the rules in Mr. Carmody's class, you will not have any problems in the class.

If you are unable or unwilling to adhere to the rules and procedures in Mr. Carmody's class, please see him to work on a change in schedule.

Syllabus Quiz will be Friday August 28 during class.

**Equipment Release form and OCPS Model Release
Form due Friday August 28 at the start of class.**



Digital Video Production 2 2020-2021

DOE Program Number and Name	K100400 Digital Video Technology		
Course Numbers and Titles within Program:	RTV0015	Digital Videography	450 hours
	RTV0016	Digital Audio-Video Technology	300 hours
	RTV0017	Digital Video Direction and Production	150 hours
Class Location	Room 216 in the Media Center		
Instructor Name/email address	Robert Carmody Robert.Carmody@ocps.net		
Phone Number	407 905 6400 ext. 612 2115		
Instructor availability outside of instructional hours	Monday and Thursday 2:20pm – 2:40 pm		
Basic Academic Skills	Mathematics = 9	Language = 9	Reading = 9
Industry Certification(s)/Licensure	Adobe Certified Associate	Adobe Premier Pro CC	

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1 st and 2nd	DV 2	DV 1	DV 2	DV 1	DV 1	DV 1
titantv20	8gd7ec	hkdech	ae9ag7	7k9ecb	3288hc	d36d7c

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6 th Period DV 1	https://tinyurl.com/6thPeriodVideo	k292v5b

7th Period DV 1	https://tinyurl.com/7thPeriodVideo	46noj0
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Program or Course Description

During this year, you will review on what was learned in DV 1 and expand on it greatly with more independence. The expectation in this course is that you will be willing to put in more work/self-practice to better your skills. Projects will have more depth and the end of the year will consist of preparation to become part of Titan TV.

Caution: You will be required to read a book in this class during the professionalism unit. I promise it is an interesting book but if you do not read the book, your grade will be significantly impacted.

Required Text -Television Production, Phillip L. Harris: Students will be provided an in class copy during work.

Rebel without a Crew, Robert Rodriguez: Students will be provided a copy to read during the unit.

Required Materials/Equipment

- **Materials: Cameras and computers are provided during classtime.**
 - *Student Laptop*
 - *2 GB flash drive (or larger)*
 - *8 GB SD card (or larger)*
 - *Standard Headphones or earbuds, not the current iPhone connector.*

Launch Ed Expectations

- Be online and in Teams on time. Your camera must be active so I can mark you present at the start of class. You must be in dress code.
- Check your Canvas when you get to class.
- Be available during the entire period.
- Check your email and Remind notifications daily.
- Be respectful. All communication whether with the teacher, other students or in chat must be school appropriate.
- Set up in an area free of distractions.
- Communicate! Let me know when you are having a problem. Do not fail in silence or wait until after a deadline to tell me something was going wrong. Raise your hand in Teams, or Email me at Robert.Carmody@ocps.net
- Turn your assignments in on time. This is not a work at your own pace course.
- Troubleshoot your technical problems. What can you do to fix it before you ask the teacher or get tech support?

Program Policies

- *Classroom Rules- treat the class like an office and approach every day as a professional.*
- 1. Remain quiet in class unless otherwise told.
- 2. Follow all school rules.
- 3. Keep your hands, feet, and objects to yourself.
- 4. Respect the teacher, each other, and all equipment and materials in the TV production class.
- 5. No disrupting the learning environment.
- 6. No horseplay or physically careless activity.
- 7. Be honest with the teacher.
- **Consequences:** 1st offense: verbal reprimand, 2nd offense: call home, 3rd offense: referral

Entering Class

Each day enter class in an orderly manner, read the projector screen, and quietly begin the bell-work or activity assigned. If you are late, go to the attendance office to receive your pass to class.

PHONES AND EARBUDS MUST BE PUT AWAY BEFORE WALKING INTO CLASS. THEY MAY NOT BE USED IN CLASS EVEN BEFORE THE BELL RINGS. NO HATS, HOODS, BANDANAS, DO RAGS or BEANIES MAY BE WORN INTO CLASS. ALL OF THESE ITEMS ARE TO BE PUT AWAY BEFORE ENTERING CLASS.

Laptops

Assume you will be using the laptops every day, at least at the start of the year. When videos begin production, you may not use your laptop for long stretches of time. **Laptops at 45:** when the teacher says "laptops at 45," this means the students need to partially close their laptops to 45 degrees so they pay attention to the teacher and not their laptops.

Laptops are only to be used for class purposes. Consequences for this are seen below. For severe misuse of the laptop, consequences will be handled with a referral.

Class Dismissal

Class ends when the bell rings. Do not quit an activity and pack up before the bell rings. You must remain in your seat until the bell rings.

Class Passes

When the bell rings, you are in class. You will not be permitted to leave the media center for things that can wait. Don't ask to go to guidance, to attendance, to use the phone etc. You will be permitted to leave for emergencies only.

Restroom

If Mr. Carmody is in the middle of teaching, discretely get the teacher's attention and signal that you must leave to use the restroom. If you are in the middle of an activity, just ask Mr. Carmody. Then sign out using the clipboard on the back counter and quietly go to the restroom located in the media center. When you return, sign back in quietly and return to your seat. Only one student is permitted to leave at a time. Students are not permitted to leave the classroom to use the restroom during the first and final ten minutes of class. This is school policy.

Participation

If you have a question or need help with your work, raise your hand and I will field your question or assist you. During group discussion it is imperative that you raise your hand so we can carry on an orderly conversation. Expect to answer questions in this class. Names will be drawn at random to answer questions. Always be alert and focused as you could be called on to answer at any point during class. If you are going to contribute to a discussion, make sure it is on topic and relevant to what is being discussed.

Classroom Noise

During discussion and group activities you are allowed to talk. When I say "Timeout" any talking or noise is to stop immediately.

Make-up work

When you are out it is your responsibility to check Canvas or ask Mr. Carmody when you return what you missed. If you fail to do either and do not complete the assignment within the appropriate time you will receive a 0. When you are absent you have the amount of days you missed plus 1. You must email Mr. Carmody when you turn in your late assignment. Project deadlines and test dates will not shift for absences.

Staying in your seats

You need to remain in your seat during class unless you are leaving class, using the restroom, or you are otherwise told to move by Mr. Carmody. Do not leave your seat to throw away trash, use hand sanitizer, sharpen your pencil or for any other unnecessary reason. You may sharpen your pencil before class begins.

Group Work

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Trash

Throw away all trash on your way out. There is a trash can and blue recycling bin next to the door. If you leave trash on your table you will be required to clean the classroom on the following class day. If you do not want to tidy up the class, you have the option of a 1 hour detention the following day. Failure to serve that detention will result in a referral. All materials you leave will be thrown away so don't forget to pack up all of your belongings.

Food and Drinks

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to have them out in my class unless specified by the teacher. I will let you know when you can take them out to log a new assignment or a reminder. Any other usage of a phone or electronic device must be cleared through Mr. Carmody first.

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You are not permitted to do another class's work in my class. Log on to Lynda.com and work on a tutorial if you have nothing else to do.

Cheating

Any form of cheating will result in 0's for any parties involved. If you give answers or get them, you will get a 0. Then you will receive a cheating referral. If you are cheating on another class's work, that work will be taken and the teacher of that class will be notified.

Sleeping

Sleeping is treated as disrespect. No sleeping in class. If you are sick, go to the clinic. If you are in class, you are expected to be awake and professional. Imagine if you fell asleep at work.

Equipment Usage

You are expected to treat all equipment with respect. If problems occur with the equipment you must tell Mr. Carmody immediately. Do not replace computer hardware like your mouse or keyboard without Mr. Carmody's permission.

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Tables and Chairs

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*****Misuse of class privileges:** If you abuse the privileges of this class you will lose the right to use the equipment for 1 week. The 2nd offense will result in the loss of those privileges for the remainder of the year. Issues include but are not limited to: tampering with equipment, being rude to other teachers and administrators, disrupting other classes, using a class pass to do something other than producing your video, recording people without permission, recording in areas you are not allowed to be in (the restroom) and lying etc. Use common sense because this is strictly enforced. You will not be given an alternate assignment if you lose your privileges during a video project. Think before you misuse the class privileges.

*** Students will be held to the standards in the Olympia High School Code of Conduct. Students who continually fail to follow class and school rules during this class will lose their equipment privileges until they can consistently follow class and school rules.

LYNDA.COM

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4. Click here. <https://www.ocls.info/learning-research>
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Evaluation of Student Performance/Grading

Students are responsible for all assignments. It is mandatory that all students perform and conduct themselves in a PROFESSIONAL manner AT ALL TIMES.

Final Grading Evaluations will be determined as follows: Total Points

Assignment Values: *assignments are usually given these point values.*

Videos and Projects: 100 Points

***Quizzes and tests: 20-50
Points***

General: 5-25 Points

***Lynda.com Tutorial
Completion: 20 points***

***Video Project Pros and
Cons: 5 Points***

Video Grade Predictors: 5 Points

Weekly Professionalism: 10 Points

Semester Grading

Each quarter is 50% of your semester grade.

Year Grading: Each semester is 50% of your year grade.

A-100 to 90%
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What does an “A” look like? You followed directions. You put obvious effort and time into the assignment. Your work is free of obvious flaws. Your videos are coherent and make sense. You may not have the skills perfected but you display an obvious understanding of the skills required to complete the assignment.

Professionalism

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Late Work

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Equipment Release

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OCPS Model Release Form

Each student will be participating in videos and will need to fill out the OCPS model release form. This is the same form you fill out for the school but I need a copy to ensure all students are willing participants in the videos. A signed and model release will be worth 5 points as a homework grade.

The Bottom Line

If you are mature, do you work, are respectful, and you are not intentionally trying to break the rules in Mr. Carmody’s class, you will not have any problems in the class.

If you are unable or unwilling to adhere to the rules and procedures in Mr. Carmody’s class, please see him to work on a change in schedule.

**Syllabus Quiz will be Friday August 28 during class.
Equipment Release form and OCPS Model Release
Form due Friday August 28 at the start of class.**



Titan TV- Digital Video 3/4 2020-2021

DOE Program Number and Name	K100400 Digital Video Technology		
Course Numbers and Titles within Program:	RTV0015	Digital Videography	450 hours
	RTV0016	Digital Audio-Video Technology	300 hours
	RTV0017	Digital Video Direction and Production	150 hours
Class Location	Room 216 in the Media Center		
Instructor Name/email address	Robert Carmody Robert.Carmody@ocps.net		
Phone Number	407 905 6400 ext. 612 2115		
Instructor availability outside of instructional hours	Monday and Thursday 2:20pm – 2:40 pm		
Basic Academic Skills	Mathematics = 9	Language = 9	Reading = 9
Industry Certification(s)/Licensure	Adobe Certified Associate	Adobe Premier Pro CS6	

Remind Codes- Join remind to get announcements and important class updates. Join now at Remind.com or get the Remind app on your phone.

Titan TV	1 st Period	3 rd Period	4 th Period	5 th Period	6 th Period	7 th Period
1 st and 2nd	DV 2	DV 1	DV 2	DV 1	DV 1	DV 1
titantv20	8gd7ec	hkdech	ae9ag7	7k9ecb	3288hc	d36d7c

Microsoft Teams Links- Click on the link for your class and join the daily meeting.

		Code to Join Directly
Titan TV	https://tinyurl.com/TitanTVTeam	dj9gwip
1 st Period DV 2	https://tinyurl.com/1stPeriodVideo	waggn6x
3 rd Period DV 1	https://tinyurl.com/3rdPeriodVideo	yxeclu0
4 th Period DV 2	https://tinyurl.com/4thPeriodVideo	16sgkoh
5 th Period DV 1	https://tinyurl.com/5thPeriodVideo	e6rttw0
6 th Period DV 1	https://tinyurl.com/6thPeriodVideo	k292v5b

7th Period DV 1	https://tinyurl.com/7thPeriodVideo	46noj0
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Program or Course Description

Congratulations you are a crew member for Titan TV. This is a Digital Video Production course through Orange Technical College. This course is for a postsecondary credit. You are working daily to produce *Titan TV*, Olympia's daily broadcast. You will be rotating between the studio crew and field crews to produce video segments and commercials for the show. You will be producing at least 3 videos per quarter. You will also work on advanced skills this year through Lynda.com and work on advanced Certification for Adobe CC.

Required Materials/Equipment

- **Materials: Cameras and computers are provided during classtime.**
 - *Class Folder*
 - *2 GB flash drive (or larger)*
 - *8 GB SD card (or larger)*
 - *Standard Headphones or earbuds, not the current iPhone connector.*

Launch Ed Expectations

- Be online and in Teams on time. Your camera must be active so I can mark you present at the start of class. You must be in dress code.
- Check your Canvas when you get to class.
- Be available during the entire period.
- Check your email and Remind notifications daily.
- Be respectful. All communication whether with the teacher, other students or in chat must be school appropriate.
- Set up in an area free of distractions.
- Communicate! Let me know when you are having a problem. Do not fail in silence or wait until after a deadline to tell me something was going wrong. Raise your hand in Teams, or Email me at Robert.Carmody@ocps.net
- Turn your assignments in on time. This is not a work at your own pace course.
- Troubleshoot your technical problems. What can you do to fix it before you ask the teacher or get tech support?

Program Policies

- *Classroom Rules- treat the class like an office and approach every day as a professional.*
- 1. Remain quiet in class unless otherwise told.
- 2. Follow all school rules.
- 3. Keep your hands, feet, and objects to yourself.

- 4. Respect the teacher, each other, and all equipment and materials in the TV production class.
- 5. No disrupting the learning environment.
- 6. No horseplay or physically careless activity.
- 7. Be honest with the teacher.
- **Consequences:** 1st offense: verbal reprimand, 2nd offense: call home, 3rd offense: referral

Class Procedures

Entering Class

Each day enter class in an orderly manner, read the projector screen, **work on your work journal located on Canvas**, and get ready for what you will be working on during that period.

Work Journals

Each day you will journal what you did and the challenges you had. Be specific. Each Monday start your work journal through CANVAS and make sure to turn it on Friday by the end of class. WORK JOURNALS WILL NOT BE GRADED LATE.

Class Meeting

After roll is taken Mr. Carmody will address issues, concerns, and deadlines etc. The executive producers will then talk with the class and discuss their concerns and expectations.

Crew Rotations

There will be 3 studio crews, each with a director. Your group will work studio for 1 week and then will be off for two weeks to work on a video segment. Anchors will have videos due every 3 weeks. When on studio crew, each week you are to rotate positions. You will get graded for each day. You will lose points if you are not at your station right after the meeting, if you leave early, work on another video, do not listen to the producers, if you are not at all prepared to do that job (don't let the show start without figuring out what you are supposed to do), or if you repeatedly make the same mistakes after being shown the correct way to do the job. No show should start without a crew meeting between the crew, the director and the executive producer in charge for the day.

Video Crew

You can work in groups of 2. Anchors must pair with other anchors. You may help another group with a video, but you will not be graded for videos unless it is the specific video you are producing with your group. During grading, do not tell me you helped with another group's video even though you neglected to produce the video for your group. You can work with other partners on extra videos but you and your official partner have at least 1 video due by your deadline.

Extra Work

You are part of a daily broadcast crew. From time to time the class will be asked to produce more than your typical workload. This is what happens in broadcasting. Extra video assignments will come up and they will be a part of your grade.

Video Turn In Forms

At the end of your 2 week deadline, you will upload your video(s) and complete the Google Form

(forms if you have more than 1 video) in Canvas. Upload your video to Youtube then link the video with the Google Form.

Chain of Command

Mr. Carmody's word is final. I will not force you into video ideas but my word on objectionable content is final. Arguing over inappropriate content is pointless. The executive producer(s) is in charge of the overall day-to-day operations of Titan TV. Under the EP are the Supervising Producers. You are to listen and do what is asked of you from the executive crew. If you have problems taking orders from other students then this is not the class for you.

Press Pass

You will get a press pass when you earn it. The press pass will get you on campus and into events on campus. Misuse of this pass will result in losing it for the year. No second chances. Do not use the pass to get into a game that you are not producing a video for.

Leaving Class

Always let Mr. Carmody know when you are leaving and then sign out. If you need to use the restroom or go to shoot a video, see Mr. Carmody and then sign out. Even though you will have your press pass, you ALWAYS NEED TO SIGN OUT.

Professionalism

You are expected to be on time and be professional. Clean up after yourself and keep your language and dress appropriate. If you are finished with a video, you are to start working on your next one or help another group that needs it. If video work is not available, find something to straighten up or organize. Collaboration is key to the success of Titan TV.

Reporting Absences

You need to inform your supervisor if you are missing work, especially if they are depending on you that day. Do not "no call no show."

Borrowed Props/Items

If you borrow something, put it back where you found it. They taught you this in pre-school.

Trash

Throw away all trash on your way out. There is a trash can next to the door. If you leave trash on your table you will be required to clean the classroom on the following class day. If you do not want to tidy up the class, you have the option of a 1 hour detention the following day. Failure to serve that detention will result in a referral. All materials you leave will be thrown away so don't forget to pack up all of your belongings.

Food and Drinks

Food is not permitted to be eaten in class. The only drink you are allowed to have in class is bottled water.

Electronic Devices

You are not permitted to have them out in my class without my permission. Just ask, but it better be necessary to producing a video or helping the show.

Other Class Work

You are not permitted to do another class's work in my class. Find another group to help out or start your next video. Don't pretend to be working on something. Get to work or I will find something for you to do.

Cheating

Any form of cheating will result in 0's for any parties involved. If you give answers or get them, you will get a 0. Then you will receive a cheating referral. If you are cheating on another class's work, that work will be taken and the teacher of that class will be notified.

Classroom Areas

Stay out of the studio, control room and editing rooms if you have no business there.

After School Work

Be prepared to come after school to work during your video rotations. This is the reality of Titan TV. If you cannot come, this is not the class for you. If you need to come after school just let Mr. Carmody know to make sure he will be available.

Equipment Usage

You are expected to treat all equipment with respect. If problems occur with the equipment you must tell Mr. Carmody immediately. If there is a problem with your keyboard or mouse, do not just replace it with one from another computer. Talk to Mr. Carmody first. Using the equipment is a privilege so those who live up to class expectations will get to use it. Those who constantly fall short will not. In TV 3/4 you may be permitted to check out cameras overnight if you have good reason. It must be returned the following day before school or your group will not be permitted to check out the camera again for 1 month.

Other Group Videos

You are not to look at other projects on your computer. If you are caught, your group will lose equipment privileges for 1 week.

Campus Privileges

You will get to go on campus and use expensive equipment to create your videos. You are expected to be professional at all times. You are to be quiet in the hallways and respectful to all teachers and staff members you encounter, even if you feel they are being rude to you. You are to go only where your pass allows you to go and return when your work is done.

Deadlines

Work Journals turned in late will be a 0. Each video deadline is worth 5 points. If you miss it, you get a 0. The latest you may turn your video in is by 2:30 Friday afternoon to hit the deadline.

*****Misuse of class privileges:** If you abuse the privileges of this class you will lose the right to use the equipment for 1 week. The 2nd offense will result in the loss of those privileges for the remainder of the year. Issues include but are not limited to: tampering with equipment, being rude to other teachers and administrators, disrupting other classes, using a class pass to do something other than producing your video, recording people without permission, recording in areas you are not allowed to be in (the restroom) and lying etc. Use common sense because this is strictly enforced. You will not be given an alternate assignment if you lose your privileges during a video project. Think before you misuse the class privileges.

******* Students will be held to the standards in the Olympia High School Code of Conduct.

Students who continually fail to follow class and school rules during this class will lose their equipment privileges until they can consistently follow class and school rules.

This year you will be required to take some online tutorials at Lynda.com. Here are the steps to login.

7. Click here. <https://www.ocls.info/learning-research>
8. Under Technology Skills, click Lynda.com.
9. Sign in with UN: Your Student ID Number PW: your 8 digit birthday.

Evaluation of Student Performance/Grading

Student(s) are responsible for all assignments. It is mandatory that all student(s) perform and conduct themselves in a PROFESSIONAL manner AT ALL TIMES.

Final Grading Evaluations will be determined as follows: Total Points

Assignment Values: *assignments are usually given these point values*

Titan TV Segments: up to 40 points.

Each video block will be graded out of 40 points. Depending on your production time and value, you will have to produce more than 1 video during your production period to get the points you are hoping for.

If a video takes you a day in terms of effort, it will be a 4 point video. If it takes you 2 weeks' worth of effort, it will be a 40 point video. Think about each day of class time work on your video as 4 more points for your video. If you go above and beyond outside of class time it will be scored up to 50 points out of the 40 (extra credit).

You will have at least 3 video segment deadlines per quarter.

Lynda courses complete: 20 Points

Deadlines: 5 points: *At least one of your weekly videos must be ready for air by the end of your final week of production.*

Work Journals: 5 Points

Miscellaneous in class activities: 5-25 Points

Adobe Certification: 50 points

End of Year Resume Reel: 40 points

Semester Grading

Each quarter is 50% of your semester grade.

Year Grading: *Each semester is 50% of your year grade.*

- A-100 to 90%
- B-89 to 80%
- C- 79 to 70 %
- D- 69 to 60%
- F- 50 or below

Professionalism in Assignments

Video projects and various assignments will have professionalism points built into the individual student's grade.

PLEASE DO NOT JUST SLOP A VIDEO TOGETHER AT THE LAST MINUTE TO JUST GET A GRADE. THIS IS NOT WHAT WE DO.

Late Work

Work Journals may not be turned in late but videos may be completed by the end of the quarter but if your video is not turned in on time, you will lose all 5 of your deadline points for that video. 2:30 on Friday (or the last day of the school week) is the latest you can turn your video in to get your deadline points.

Equipment Release

Each student must have their parent sign the equipment release form. It is imperative that your parents understand that you are working with expensive equipment in this production class. You are responsible for any damage to the equipment or if it is lost or stolen. A signed and returned equipment release will be worth 5 points as a homework grade. You will not be allowed to operate the equipment without this signed form.

OCPS Model Release Form

Each student will be participating in videos and will need to fill out the OCPS model release form. This is the same form you fill out for the school but I need a copy to ensure all students are willing participants in the videos. A signed and model release will be worth 5 points as a homework grade.

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